



Bakersfield College Foundation Board of Directors Meeting

Tuesday, May 24, 2018
Norman Levan Center for the Humanities
3:00 pm

MINUTES

Present: Karen Thompson, Jeff Bell, Sonya Christian, Don Chrusciel, Zav Dadabhoy, Fran Florez, Bill Thomas, Rick Kreiser, Abel Guzman, Tarina Perry, Norma Rojas-Mora, Cheryl Scott, Connie Perez-Andresen, Ryan Hansen, Michael O'Doherty (in at 3:25pm)

Absent: Jerry Cook, Olivia Garcia, Liz Rozell, Ken Byrum, Marko Zaninovich, Steven Holmes, Derek Yurosek, Sarabjeet Singh, Jay Rosenlieb,

Staff: Tom Gelder, Heather Pennella, Courtney Carter

Guests: Chief Christopher Counts

1. **Call to Order** – Chair, Karen Thompson called the meeting to order at 3:07 pm
2. **Roll Call** – Executive Secretary, Courtney Carter took roll and determined **quorum was present**.
3. **Public Statement** – K. Thompson read the statement aloud; there were no public comments received.
4. **Approval of Minutes** – **Motion** - Bill Thomas called for a motion to approve. Rick Kreiser seconded. None opposed, all in favor. Minutes for February 1, 2018 have been **approved**.
5. **President's Report** – President Sonya Christian updated the board regarding College activities
 - a. BC Student detained by ICE. Jose Bello, a BC student currently being detained by ICE, is currently being supported by our students and faculty. College is in a “wait and see holding pattern”. If any board members have difficulty dealing with this issue, please contact Sonya directly.
 - b. Largest graduating class this May with over 2,000 students and over 1,000 walking across the stage. First class graduating with a Bachelor's degree and high school students graduating with an associate's degree.
 - c. Other schools are reaching out to us to look at the model we are following in working with Wonderful Academy.
 - d. Bringing on board a Communications and Community Relations Manager, Norma Rojas-Mora joining BC team this fall.
6. **Executive Director's Report** – Tom Gelder presented update for the Foundation activities

- a. Sterling Silver 2018 had over 220 people attend and made money this year. Drumline was well received. This is the type of event we want to throw in the future.
- b. Sterling Silver 2019 already in the planning, March 23rd, 2019 at Seven Oaks Country Club due to the construction on campus. Jerry Ludeke will be recognized as the BC Foundation Service Medal recipient.
- c. Employee giving campaign is still in the works- it's been over a decade since the last one – numbers in the near future.
- d. Foundation website is also in the works – had glitches making it non-compliant. Bringing it back under the BC staff, Monica Scott and her team.
- e. Alumni giving campaign is should be running by the fall. Debbie has been working on updating the database and is about ready to go for ice cream!
- f. Amanda Stone has really improved the issues we were dealing with and has made outstanding progress in her first 8 weeks as Scholarship manager.
- g. Financial Manager Position was approved via electronic vote. Selection committee begins next week.
- h. RFP process has 4 candidates that will interview in October. Anyone is welcome to sit in.
- i. Report on gifts of \$1,000 and over.

7. Finance Committee Report - Michael O'Doherty presented the Finance report

- a. Financials are still not where we would like them. Still a lack of communication happening, have people out on leave
- b. The accounting department is currently going through the 2016 audit. 2017 audit will begin directly after finishing the 2016 audit.
- c. Financial Information Manager Position is now being advertised. That person will assist with the communications between the departments and ensuring the correct GL codes are listed on all paperwork.
- d. Issa of Commonfund. Expecting the return of volatility. The market doesn't like change. The fact that it keeps vacillating daily causes the volatility.
- e. Fund began at \$39.256 Million and has gone up \$1.823 million in the last 12 months. That increase already has the \$750,000 and fees subtracted out of it. Clearly, it was not a bad year.
- f. Discussed the selection of the finalists for the RFP presentations. They will be: Greystone Morgan Stanley, UBS, TIAA Kapsick, and Commonfund. The presentation date will be planned and more information will be sent out.

8. Renegade Innovation Fund – Motion - Michael O'Doherty presented the proposal

- a. Proposal submitted for a Chemistry faculty event. Event has previously been funded by a grant that has since ended. Liz Rozell was at the Finance meeting and spoke to the importance of the event. The committee voted in favor of funding the Chemistry faculty event. They will be paying and we will refund them when the funds come through next year.
- b. Tarina Perry commented and asked if there was a way to have everyone submit their proposals in the same format for record keeping purposes. T. Gelder responded that the formats for each department are going to be different due to the nature of their programs; Nursing is going to have a different format than Agriculture. Therefore we give guidelines of the information we require and let the departments find the format that works best for them.
- c. Bill Thomas asked for a check box form that is a general collection of information, rather than a blank piece of paper that may intimidate our faculty from applying. T. Gelder said that we would be happy to do that, but this has been working for the last few years. We will look at our process and make changes accordingly.

- d. The RIF was started due to the unallocated funds that were collecting and the Board seeing the Chamber Singers on a corner begging for money. This prompted the Board to see how they could assist on campus/faculty & students with the unallocated funds.
- e. K. Thompson called for a motion for the approval of the Renegade Innovation Fund currently in front of the board. Sonya Christian made the motion, Rick Kreiser seconded. All were in favor. None opposed. **Renegade Innovation Fund for Chemistry Department is approved.**

9. Public Safety Report – Chief Christopher Counts, Department of Public Safety gave a review of the Public Safety Program.

- a. Presentations and trainings – were conducted by Public Safety including Great California Shakeout, Fire drills, Active Shooter Response training and CPR at no cost to the faculty and students.
- b. Provided over 3,000 disabled services cart rides, fielded over 10,000 calls, 8,800 walk in assistance, and issued over 14,000 parking permits and 4,667 citations.
- c. Serving 5 campuses and responding to evening incidents at other locations offered by BC, ie Arvin, Delano, Wasco and McFarland high schools, Olive Drive Training Center and Westec Training Center.
- d. Discussed future needs – department is currently working 300+ overtime hours.
 - i. Bill Thomas asked if these overtime hours are normal. Chief Counts replied that he went back over 3 years in his research and discovered that this was the average. Sometimes higher, sometimes lower. This is due to the fact that the department is majorly understaffed. Public Safety currently has a need for 4 full time officers, 2 dispatchers, a DAIII, Program Manager and an Assistant Director. As well as new patrol vehicles to replace their aging fleet that run 24/7.
 - ii. Bill Thomas asked for an update when HR has completed the assessment of the overtime hours vs. hiring a new officer.
- e. Task force was created at the call of President Christian, committee is led by Zav Dadabhoy. The members of the task force recommended to President Christian that BC contract out with Bakersfield Police Department for 10 hours a day, 40 hours a week to have an armed officer on campus, possibly even two. Program should begin in early fall. Will be an excellent addition to the campus. Will come fully equipped and supported in case of any other emergency. Will need to be approved by the board of trustees before program begins.

10. Other Business – With no other business being heard K. Thompson called for the close of the meeting. B. Thomas motioned. R. Kreiser seconded. All approved. None opposed. Meeting adjourned at 4:11 pm.