

Renegade Innovation Fund Guidelines

Overview: What is the Renegade Innovation Fund:

The Renegade Innovation Fund (“Fund”) was created to support student activities, classroom equipment, and so much more, with a focus on **innovation!** (something new and original)

The BC Foundation Board of Directors created this opportunity out of a desire to support innovation at Bakersfield College.

Section 1: Application Process:

1. Annually the Foundation Board will decide on the amount budgeted for the Fund. The call for applications are issued during the Fall and Spring semesters.
2. Applications must have the approval/support of the Dean and Vice President who oversee that department, program, or area.
3. The College executive team will review all applications and will forward approved applications to Foundation. If an application is not approved for advancement to the Foundation for review, it is the College department leadership’s responsibility to inform the applicant.
4. The Finance Committee of the Foundation Board will review any applications forwarded to the Foundation, and will determine whether funds shall be allocated to proposals valued at \$10,000 or less. If the application amount exceeds \$10,000, the Finance Committee will forward recommended applications to the full Board for consideration.
5. If the application is denied after review from the Finance Committee, the Foundation will inform the Dean/applicant of the decision.
6. If approved, the Foundation department will inform the Dean/applicant of the decision.

Section 2: Applications must include:

- The total amount requested, and the date needed.
- The purpose, objective, and target audience of the request.
- The people and/or groups involved and the primary contact or administrator of the funds if the request is granted.
- A projected detailed budget for the project and the minimum amount needed for the project to proceed.
- The projected timeline of the project, including the payout of funds.
- A description of other fundraising efforts pursued or planned to help fund the project (and the results).
- A list of previous grants received.
- Approval by the appropriate supervisor or department head and area administrator, all indicating support for the proposed project or funding opportunity.

Section 3: Important Information to have on your application:

- Provide a detailed budget.
- Explain why your application is INNOVATIVE.
- Describe the benefits to be gained if the application is approved.
- What is the longevity of the project? Is it a project that will impact students in the future?
- If the request involves the altering of any room, please provide a picture of what the space currently looks like, and draw/describe how you expect it to look afterward.
- Please list other ways you have tried to find funding for this project.

Section 4: Approved applicants:

- **Approved applicants are required to submit and present a report to the Foundation at the conclusion of the project or event, describing the results or outcome, including a recap of the funds expended. Pictures are highly recommended.**
- **Approved applicants will need to ensure all appropriate paperwork is complete prior to using any of the funds. Applicants will meet with BC Foundation Accounting Manager to ensure all parties are aware of the necessary paperwork and procedures.**

There is no restriction on the number of times one can apply for or receive monies from the Fund, but generally no more than one award per year will be made to the same applicant.